



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
Meeting Date: December 21, 2022**

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **PRESENT**
ANGELA LOCKETT ESQ, MEMBER ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

December 14, 2022

– **Adopted & Approved**

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

Swearing-In of Reserve Police Officers

CLAIMS

Ratification of Claims Paid on December 16, 2022

○ 110-1 – GENERAL FUND		\$12,966.49
○ 224-0 – PUB SFTY INC TA	\$400,000.00	
○ 242-7 – COMP COURT	\$40,914.00	
○ 250-4 – MEDIA FUND	\$1,000.00	
○ 793-0 – RDVLP AUX NON-R	\$1,679.58	

TOTAL CLAIMS PAID \$456,560.07

– **Approved**

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

Approval of Claims to be Paid on December 22, 2022

○ 110-1 – GENERAL FUND		\$936,553.16
○ 220-1 – MOTOR VEHICLE H	\$17,627.28	
○ 220-2 – LOCAL ROADS & S	\$42,461.68	

○ 220-4 – PARK DEPARTMENT	\$5,241.00
○ 221-2 – HEALTH/HUMAN SE	\$3,319.29
○ 222-1 – LNDFL CLOSURE	\$1,200.00
○ 222-5 – VEHICLE AUCTION	\$9,137.54
○ 222-6 – COMMUNITY DEVEL	\$489,081.70
○ 222-8 – LAW ENF TRAIN	\$6,637.70
○ 230-7 – YSB DONATIONS	\$1,950.00
○ 230-8 – SOCIAL SERVICES	\$365.00
○ 240-2 – PROTECTIVE SERV	\$5,255.00
○ 241-6 – HEALTHY FAM 2010	\$34.29
○ 241-8 – BIO-TERRORISM	\$1,275.42
○ 242-5 – EMERGENCY SHEL	\$11.56
○ 242-7 – COMP COURT	\$800.00
○ 245-0 – GREEN URBANISM	\$333.41
○ 245-5 – SOLID WASTE REC	\$204,568.42
○ 246-9 – HIV PREVENTION	\$16,664.38
○ 247-6 – NWI TOBACCO GRA	\$1,096.01
○ 248-7 – ARP AM RES PLAN	\$1,422.50
○ 248-9 – COVID-19 HEALTH	\$4,033.80
○ 249-0 – COVID-19 ESG	\$51,894.15
○ 249-1 – COVID-19 CDBG	\$4,392.00
○ 250-0 – LC TOURISM PROJ	\$3,759.00
○ 250-4 – MEDIA FUND	\$150.00
○ 253-5 – JOINT PS TRAIN	\$1,599.96
○ 444-5 – CONSOLIDAT AREA	\$11,400.00
○ 445-5 – E LAKEFRONT TIF	\$2,293.13
○ 890-3 – WCI/UCI BENEFIT	\$15,714.85

SPECIAL REVENUE

\$903,719.07

○ 220-9 – CEDIT	\$990.00
○ 221-5 – AMBULANCE NON-R	\$71,422.82
○ 224-0 – PUB SFTY INC TA	\$28,561.43
○ 242-6 – HOME PROGRAM	\$43,020.68
○ 242-9 – NEIG STABIL PRO	\$44.95
○ 243-0 – FORECLOSURE GNT	\$1,440.00
○ 251-2 – RDVLP AUX NON-R	\$1,000.00
○ 465-4 – WHEEL TAX ROAD	\$52,800.00
○ 880-2 – POLICE PENSION	\$16,125.00

TOTAL CLAIMS TO BE PAID

\$2,055,677.11

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

- **Gary Code Enforcement Department (Code Enforcement Program) \$248,295**
 - **CDBG funds will be used for operating costs for the removal of blighting conditions in the City of Gary in designated areas where neighborhoods are significantly deteriorated, on-going redevelopment efforts are in place, or revitalization opportunities exist. Operating costs will include salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes.**

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

- **Gary Human Relations Commission** **\$85,000**
 - **CDBG Funding will provide for the conduct of human rights counseling services to low to moderate income Gary residents who feel that they have been discriminated against in areas of housing, employment, education and public accommodation. Funding will also promote fair housing awareness to housing service providers and community leaders with specific emphasis to the disadvantages/barriers in housing for disabled persons, veterans, and homeless individuals.**

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

Mr. Lewis is the sole proprietor of Chris Lewis DBA C&E Construction and has applied to be a Snow Contractor with the Public Works Division

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

Request for Permit to Install Communications Cable – AT&T – Always Underground – Various locations in and around 3rd Ave, 4th Ave, and 6th Ave.

AT&T has requested a permit to bore and place 2" inch conduit new pedestals, new handholes, and new ground beds in the vicinity of 3rd Ave, 4th Ave, and 6th Ave. No closures are anticipated and flaggers will be utilized as necessary. The work is expected to take place prior to 31 January 2023.

Recommendation is contingent upon:

1. The fee shall be \$1,000 per ordinance.
2. All attached City of Gary Street Cut & Right-of-Way Permit Requirements shall be followed, specifically the grassed area restoration.

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM HEALTH AND HUMAN SERVICES DEPARTMENT

Contract with Roland H. Walker, M.D. to provide services as the Public Health Commissioner for the Gary Health Department. The Contract provides for a term effective as of January 1, 2023 and ending December 31, 2023. Contractor shall be paid an amount not to exceed Fifty-Eight Thousand Dollars (\$58,000.00) for the services, which amount shall be paid on a bi-weekly basis in the amount Two Thousand Two Hundred Thirty Dollars and Seventy-Six Cents (\$2,230.76).

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

Contract with Ellaree Gault to provide services as a Public Health Compliance Officer/Supply Manager for the Gary Health Department. The Contract provides for a term effective as of January 1, 2023 and ending December 31, 2023. Contractor shall be paid an amount not to exceed Fifteen Thousand Six Hundred Dollars (\$15,600.00) during the term of this Contract for the services, which amount shall be paid at a rate of Twenty-Five Dollars (\$25.00) per hour.

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

Contract with Rosemarie Joiner to provide services as a Data Entry Clerk, responsible for data collecting and reporting for CDBG COVID 19 outreach program for the Gary Health Department. The Contract provides for a term effective as of January 1, 2023 and ending December 31, 2023. Contractor shall be paid an amount not to exceed Thirteen Thousand Dollars (\$13,000.00) during the term of this Contract for the services, which amount shall be paid on a bi-weekly basis at flat rate of \$500.00.

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

Contract with Yvette Beard to provide services as a Medical Technician to perform Covid-19 testing and administer immunizations for the Gary Health Department. The Contract provides for a term effective as of January 1, 2023 and ending on December 31, 2023. Contractor shall be paid an amount not to exceed Forty-Five Thousand Forty-Five Dollars (\$45,045.00) during the term of this Contract. The Contractor shall be paid at a rate of \$21.00 per hour on a bi-weekly basis. Additionally, the Contractor will be reimbursed for grant related travel expenses that are pre-approved.

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

Contract with LaShander Lee to provide services as a Medical Technician to perform Covid 19 testing and administer immunizations for the Gary Health Department. The Contract provides for a term effective as of January 1, 2023 and ending on December 31, 2023. Contractor shall be paid an amount not to exceed Forty-Five Thousand Forty-Five Dollars (\$45,045.00) during the term of this Contract. The Contractor shall be paid at a rate of \$21.00 per hour on a bi-weekly basis. Additionally, the Contractor will be reimbursed for grant related travel expenses that are pre-approved.

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

Contract with Kelly Briggs to provide services as a Medical Technician to perform Covid 19 testing and administer immunizations for the Gary Health Department. The Contract provides for a term effective as of January 1, 2023 and ending on December 31, 2023. Contractor shall be paid an amount not to exceed Forty-Five Thousand Forty-Five Dollars (\$45,045.00) during the term of the Contract. The Contractor shall be paid at a rate of \$21.00 per hour on a bi-weekly basis. Additionally, the Contractor will be reimbursed for grant related travel expenses that are pre-approved.

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE FIRE DEPARTMENT

Contract Ratification with Vector Solutions aka Target Solutions. Contract renewal for access to Software Services to provide software to support data collections sharing services and for information and compliance training. The Fire Department has worked with Target Solutions for several years, and the original agreement contains an automatic renewal provision. The term for the Contract is January 1, 2023 until December 31, 2023. Contractor shall be paid an amount not to exceed Eighteen Thousand Nine Hundred Forty-Nine Dollars (\$18,949.00).

– Approved

A. Colvin - Yes

A. Lockett – Yes
T. McCain – Yes

Bid Award and Contract Approval – Tower Ladder.

On November 2nd 2022 bids were received for the purchase of Tower Ladder. Bids were received from the following vendors at the indicated prices:

- | | |
|--------------------------|----------------|
| 1. KME (Fire Service) | \$1,826,243.00 |
| 2. E-ONE (Fire Service) | \$1,677,271.00 |
| 3. Mid America (Ferrara) | \$1,540,114.00 |
| 4. MacQueen (Pierce) | \$1,714,337.00 |

Based upon the Fire Department's review, we recommend award to Pierce (MACQUEEN) Emergency in the amount of \$1,668,129.00. While Pierce is not the lowest bidder, we believe it is the most responsive bidder for the reasons listed in the attachment.

– **Approved**

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

Contract with MacQueen Equipment, LLC ("Contractor") to purchase a Pierce, Rear-Mount Flat Form Aerial Fire Truck (the "Truck") from the Contractor. The effective date of the Contract is upon full execution of the Contract. Due to supply issues and the work needed to get this Truck, the Contract provides the final delivery of the Truck will happen in 19.5 to 22.5 months from the date the Contract is executed, and Contractor will ensure that the Truck meets our designated specifications. Contractor shall be paid an initial amount not to exceed One Million Two Hundred Eighty-Five Thousand Seven Hundred Fifty-Three Dollars (\$1,285,753.00) (the "Down Payment"). Making this Down Payment of 75% of the total purchase price will result in savings to the City of Fifty Thousand Four Hundred Eighteen Dollars (\$50,418.00). A final payment not to exceed Three Hundred Eighty-Two Thousand Three Hundred Seventy-Six Dollars (\$382,376.00) will be due upon final completion of the Truck.

– **Approved**

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

CORRESPONDENCE FROM THE FINANCE DEPARTMENT

Contract with Aetna Manor Revitalization Program Corp to serve as a recipient of a "Love Your Block" grant. The term is through December 31, 2022. Contractor shall be paid an amount not to exceed \$1,300.00, in a one-time lump sum payment.

– **Approved**

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

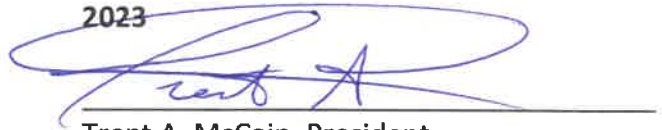
UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ Board President McCain announced that the December 28, 2022 Board meeting will be cancelled and that the January 4, 2023 meeting has been moved to Friday, January 6, 2023 at 10am.

PUBLIC COMMENTS ~ None

Re: Board of Works Meeting Minutes for December 21, 2022.

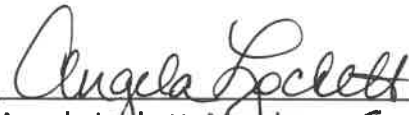
**APPROVED and ADOPTED on January 3,
2023**

A blue ink signature of Trent A. McCain, consisting of a large, stylized 'T' and 'M'.

Trent A. McCain, President

A black ink signature of Arlene D. Colvin, written in a cursive style.

Arlene D. Colvin, Vice President

A black ink signature of Angela Lockett, written in a cursive style.

Angela Lockett, Member ~~Secretary~~

